

Item 1

Note of last Meeting

Title:	LG Group Culture, Tourism and Sport Programme Board
Date and time:	Thursday 26 May 2011, 1.00pm
Venue:	Local Government House

Attendance

Position	Councillor	Council
Chairman	Chris White	Hertfordshire CC
Vice chair	Simon Henig	Durham CC
Deputy chair	Stephen Castle	Essex CC
Deputy chair	Geoff Knight	Lancaster City
Members	Sir William Lawrence	Stratford-on-Avon DC
	Ken Maddock	Somerset CC
	Chris Roberts	Greenwich LB
	Caitlin Bisknell	High Peak DC
	Flick Rea	Camden LB
Substitutes	Anne Hawkesworth	Bradford MBC
Apologies	David Lloyd	Hertfordshire CC
	Geoffrey Theobald OBE	Brighton & Hove
	Andrew Lewer	Derbyshire CC
	Bryony Rudkin	Ipswich BC
	Paul Crossley	Bath & NE Somerset

Officers: Paul Raynes, Helen Johnston, Martyn Allison, Laura Caton, Paul Johnston (all LG Group); Richard Hunt (CLOA)

Item	Decisions and actions	Action by
	<p>At the beginning of the meeting, Members and officers observed a minute's silence for Kevin Carroll, a former Board Member, who had recently passed away.</p> <p>Members welcomed Richard Hunt, who had recently been appointed to succeed Nigel Lynn as CLOA Chair.</p>	
1	<p>Note of last meeting</p> <p>Members agreed the note of the last meeting as a correct record.</p> <p>Decision</p> <p><i>Members agreed that arrangements be made for the Board to be held outside London early in the next meeting cycle.</i></p> <p>Action</p> <p>Officers to make arrangements for the Board to be held outside London early in the next meeting cycle.</p>	<p>Fatima de Abreu</p>
2	<p>National support for local authority archives</p> <p>Members received a presentation from Oliver Morley, Chief Executive of The National Archives. The presentation is available to view via http://www.lga.gov.uk/lga/core/page.do?pagelId=18547858</p> <p>Oliver outlined how The National Archives is approaching taking on a wider national role, following the winding down of MLA by April 2012. Oliver emphasised that The National Archives is keen to work with the LG Group to ensure that the voice of local archives services is thoroughly reflected in the new arrangements. Oliver welcomed the LG Group's suggestion of a joint working group.</p> <p>In response to Members' questions about connections between The National Archives and Race Online, Oliver said that the two organisations were working closely together.</p> <p>Members asked about improvement support for local archives services. Oliver said that The National Archives were happy to support a number of different models that reflected local circumstances. Public accessibility and long term support for local archives were key priorities for The National Archives.</p> <p>Members asked how the National Archives were collaborating with LOCOG on the 2012 Games, with the Arts Council on the transfer from MLA, and with archives services in other sectors.</p>	

Oliver said that The National Archives were working with LOCOG on their digital record keeping strategy for the Games and were disseminating good practice on broader business practices. He said that discussions with the Arts Council were ongoing about the transfer of MLA funding. Oliver said that The National Archives supported archives across sectors, including universities and local government.

Decision

Members agreed that the LG Group and The National Archives should set up a joint working group to oversee the transition from MLA and develop an improvement offer to local government archives services.

Action

Officers to progress setting up the Working Group and keep the Board informed.

Laura Caton

3 One year to go: delivering the 2012 Olympic and Paralympic Games and maximising the legacy benefits

Members agreed that the 2012 Games was a significant opportunity for councils across the country to use the inspirational power of hosting the Games as a catalyst to achieve local priorities. Members noted the LG Group's work to date on the 2012 Games and supported the suggested focus in the report.

Members also highlighted a number of issues and concerns which they agreed to take forward with the Organising Committee. In particular:

- We would like to see earlier and clearer communication from LOCOG about local government's role in the delivery of the Torch Relay. There is some uncertainty about cost and roles and responsibilities. One consequence of staggering the announcement of the Torch Relay route has been that local areas who did not feature in the first announcement have assumed they are not on the route when this is not necessarily the case.
- There was some uncertainty about local government's role in the Get Set programme.
- Members said that they wanted LOCOG and City Operations to work more closely with the London Boroughs to determine how key operational functions, such as licensing and street cleaning, would be undertaken in London during Games-time.
- Members said that further work needed to be undertaken by Transport for London and other transport operators to develop a coherent transport strategy for the Games, and

that this strategy needed to better involve local authorities. Members suggested liaison with the LG Group Economy and Transport Programme Board on this issue.

- Members said that improved linkages needed to be made with other significant events taking place in 2012, such as the Diamond Jubilee.

Decision

Members agreed that Lead Members liaise with the Group's Economy and Transport Programme Board, and with London Councils, over their concerns on transport strategy.

Members agreed that the Torch Relay should be an item at the next CTS Board meeting on 21 July.

Action

Officers to reflect Members' comments in future discussions on the 2012 Games with LOCOG and government.

Siraz Natha

Officers to prepare correspondence to the Economy and Transport Programme Board Lead Members and to London Councils on transport issues.

Siraz Natha

4 Government Tourism Policy

Members noted the implications for local government of the Government's recent announcements on tourism policy. Some Members expressed concern over funding for both Local Enterprise Partnerships and Destination Management Organisations and that lack of resources would lead to increased pressure on local government tourism infrastructure.

Members agreed that it was important to share good practice within localities on delivering tourism.

Decision

Members agreed to the actions within paragraph 16 of the report.

Members agreed that Lead Members should be asked to form a position on daylight saving and the May Bank Holiday.

Action

Officers to progress actions within paragraph 16 of the report.

Laura Caton

Lead Members to discuss positions on daylight saving and the May Bank Holiday at their next meeting.

Laura Caton

5 Outside bodies feedback from Members

Members noted the report.

Members asked that officers examine the organisational landscape for the visitor economy and to review the Board's representation on these organisations. It was agreed that Lead Members should consider the outcome of this.

Action

Officers to examine the organisational landscape for the visitor economy and Lead Members to review the Board's representation on these organisations and partnerships.

Laura Caton

6 Heritage modernisation

Members noted the report.

7 Progress of MLA / Arts Council transfer

Members agreed that the Chair write to Dame Liz Forgan, Chair of the Arts Council, requesting clarification on phase two of the Future Libraries Programme.

Action

Officers to draft correspondence to the Chair of the Arts Council about phase two of the Future Libraries Programme.

Laura Caton

8 Evaluation of 2011 Culture, Tourism and Sport Conference

Members thanked officers on the organisation and running of the conference and noted the suggestions for improvements in the evaluation forms. In particular, it was noted that delegates wanted more discussion time and workshops and fewer formal presentations.

Decision

Members agreed that future options be explored about running future Group conferences concurrently.

Action

Officers to explore options on future arrangements for Group conferences.

Rebecca Rossini

9 Getting Closer update

Members noted that the Getting Closer process had been formally completed, and officers updated Members on the officer support to be provided to the Board.

10 Update on current issues

Members noted the report.

11 CLOA case studies

Members noted the report.

Date of next meeting: 1.00pm, Thursday 21 July